



## **Automate & Simplify**

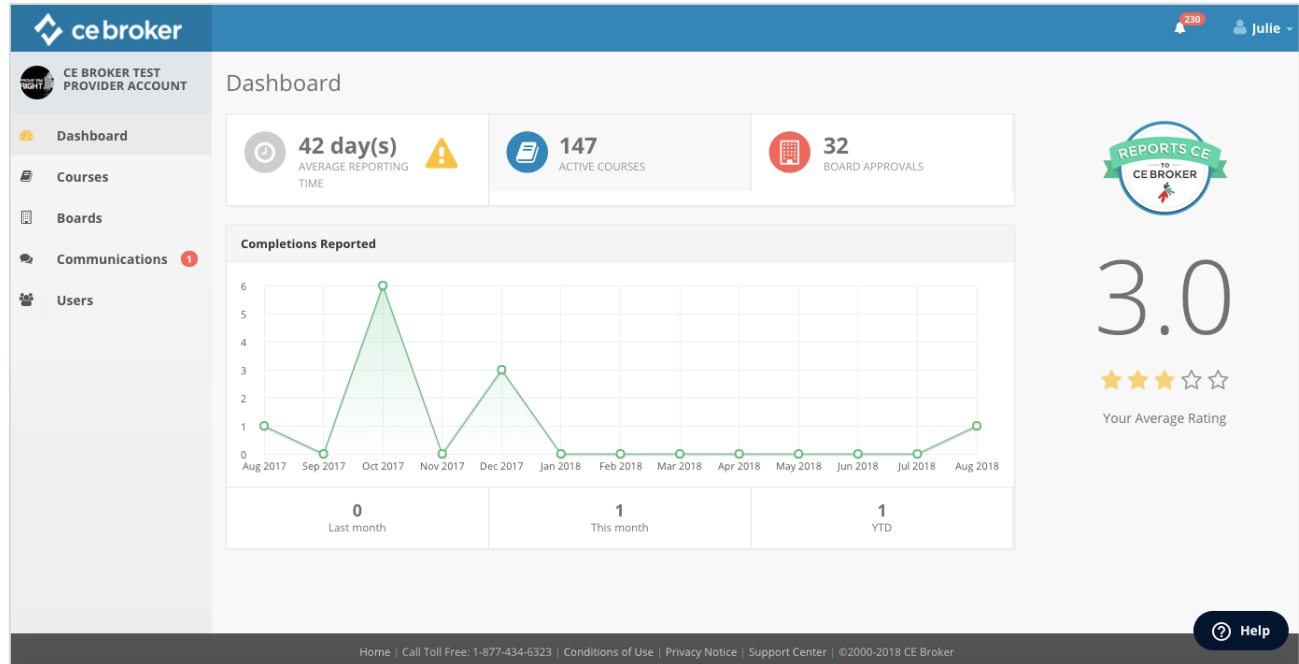
Register to provide CE, report completions,  
and grow your business with CE Broker.

# CE Broker Provider Suite Online Training

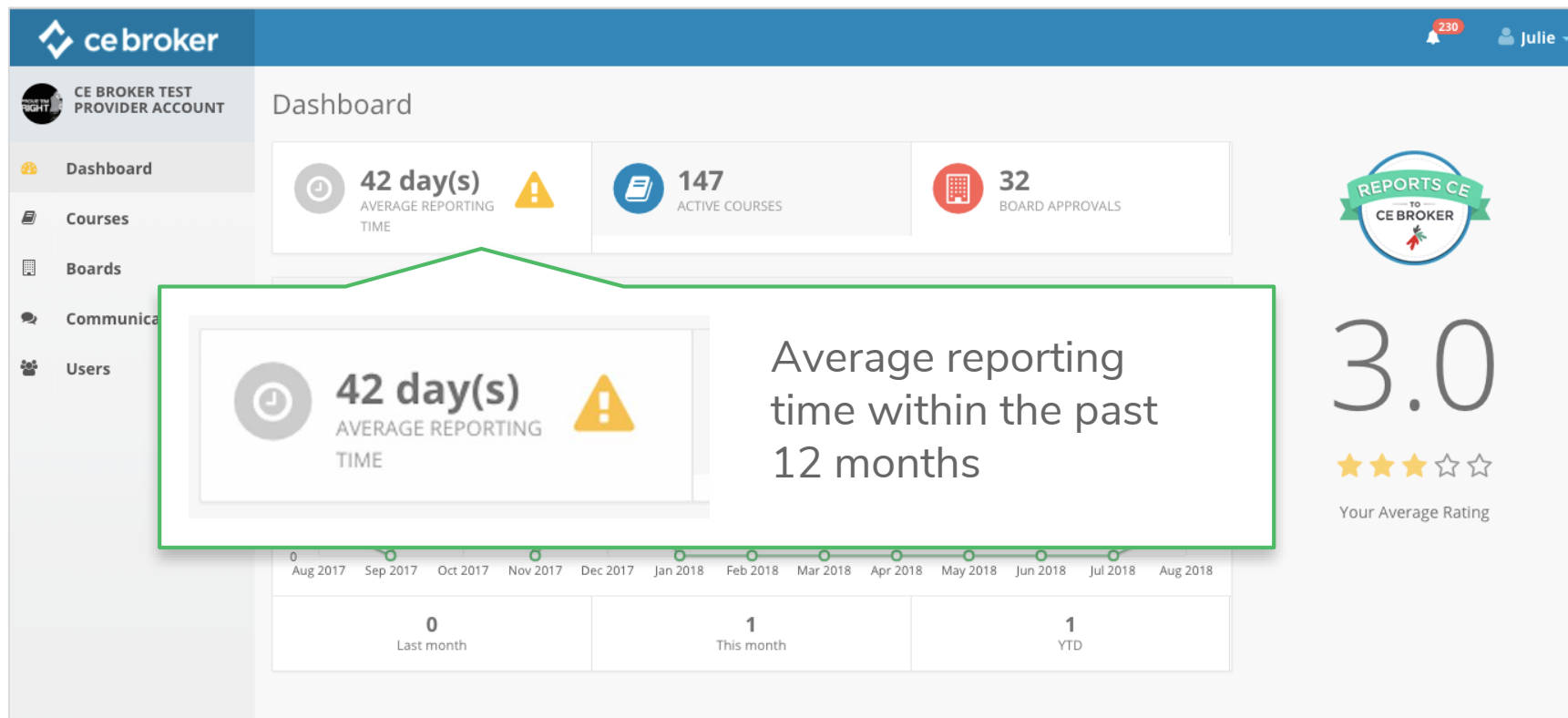
- Dashboard
- Courses
- Upload Rosters
- Boards
- Communication
- Users

# Dashboard

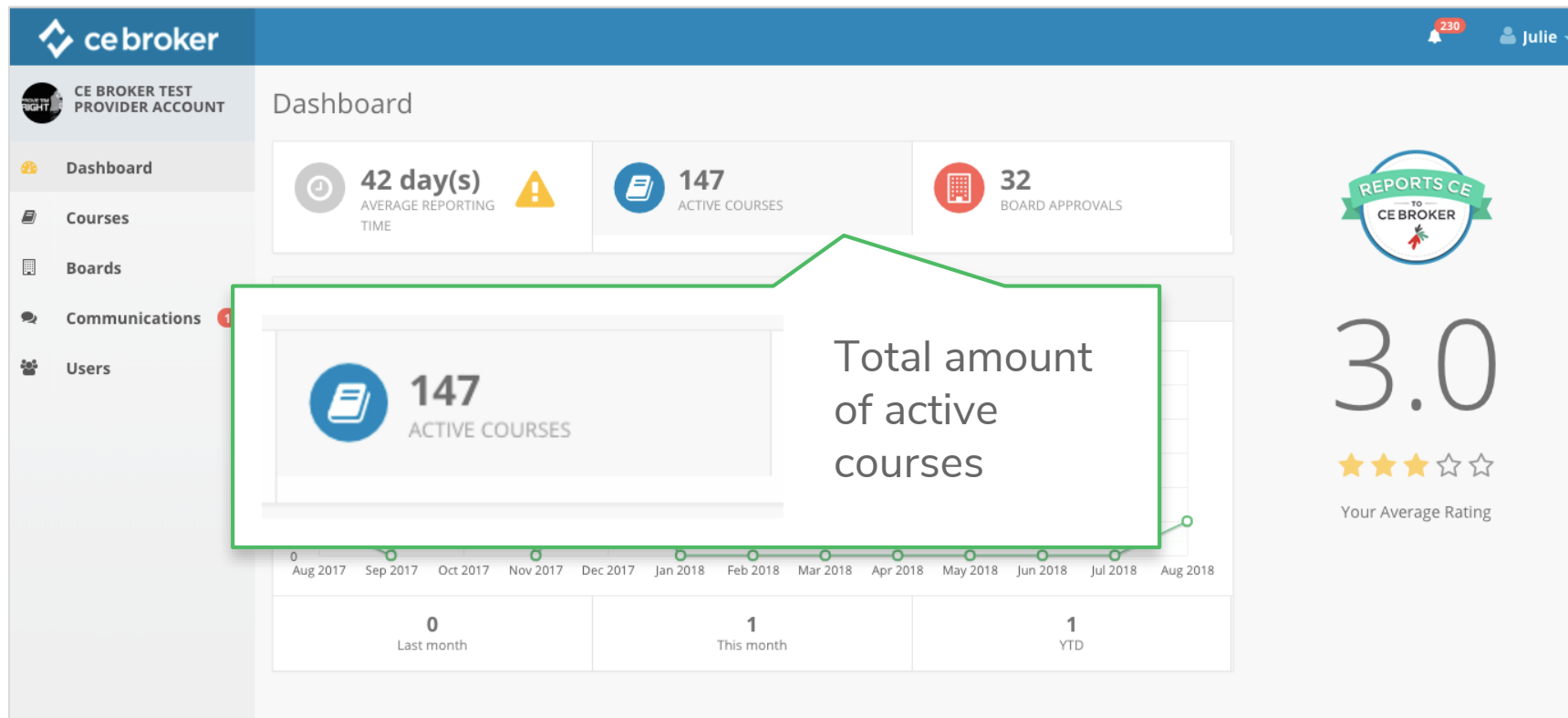
- The dashboard offers a snapshot of a provider's performance, course offerings, and approvals



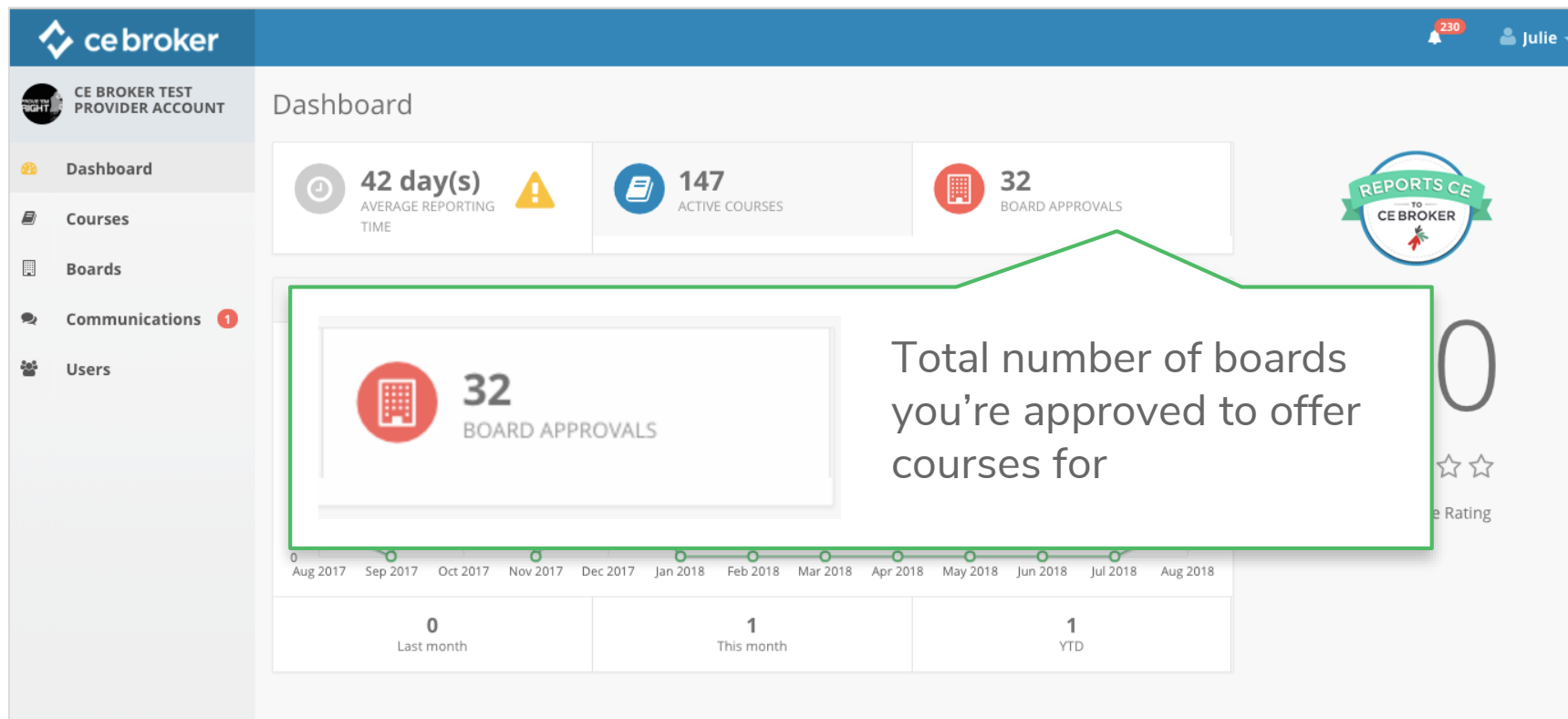
# Dashboard | Breakdown



# Dashboard | Breakdown

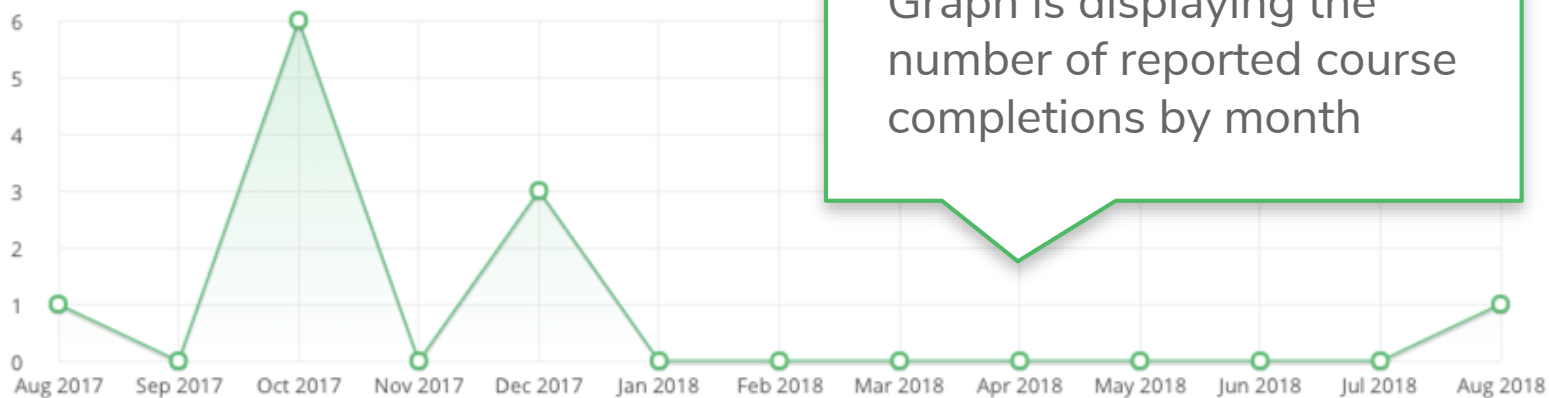


# Dashboard | Breakdown



## Dashboard | Breakdown

### Completions Reported



0

Last month

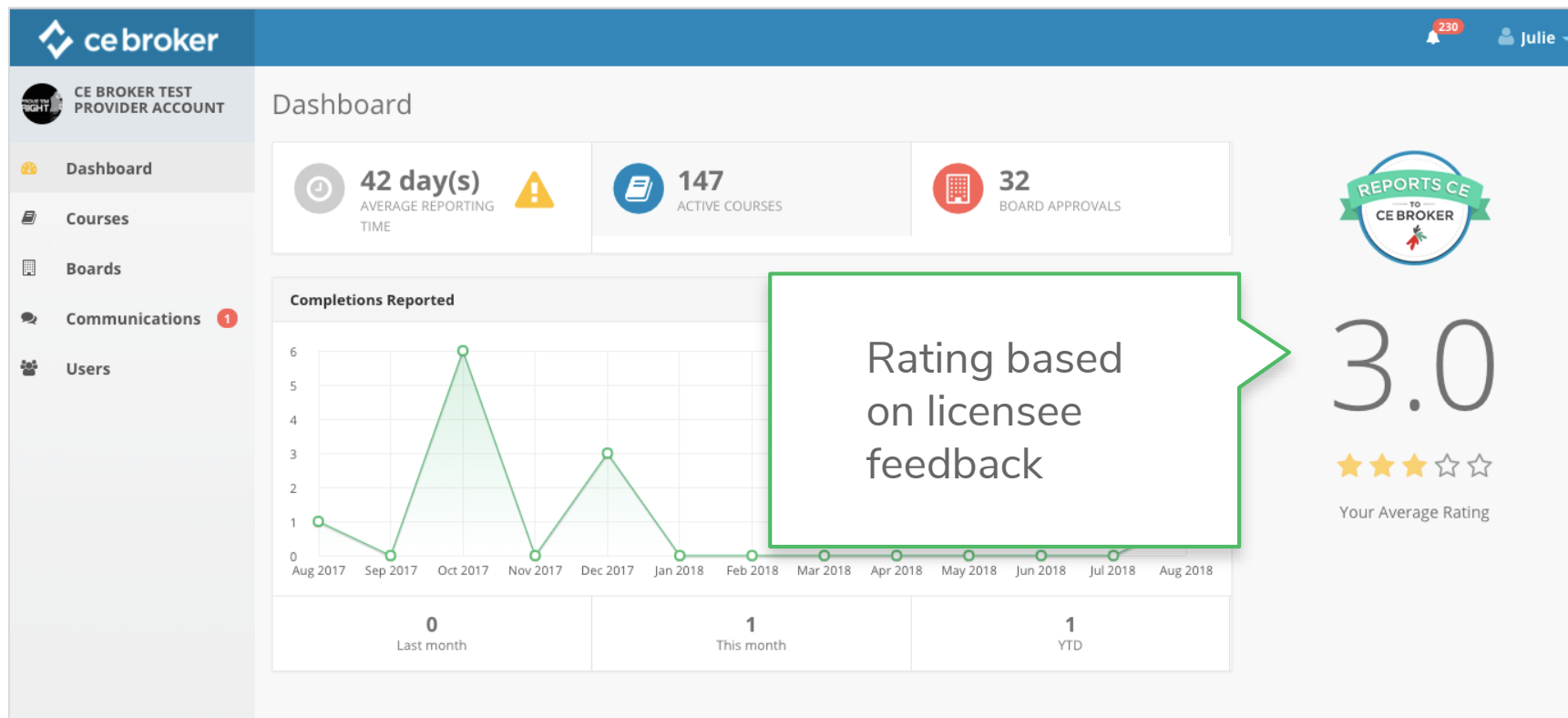
1

This month

1

YTD

# Dashboard | Breakdown



# Courses

- Manage all course related functions
- Provides course detail, ie: status, course number, and number of completions
- Manage roster or view course summary

The screenshot displays the CE Broker Test Provider Account interface. The left sidebar contains navigation links: Dashboard, Courses, Boards, Communications (with a red notification badge), and Users. The main content area is titled 'Courses' and includes a search bar and a list of courses. The courses listed are:

Course Name	Status	Course Number	Completions	Last completion date	Expire on	Actions
HIV/AIDS	Inactive	20-632135	0	None	None	Manage Roster, View Summary
CPR for the Professional Rescuer	Active	20-632145	0	None	None	Manage Roster, View Summary
Pediatric Emergencies	Active	20-632141	0	None	None	Manage Roster, View Summary
EMT Refresher Training	Active	20-632139	0	None	None	Manage Roster, View Summary
test	Pending	20-669884	0	None	None	View Summary
CE Broker Test Course	Active	20-602159	0	None	08/31/2018	Manage Roster, View Summary

The footer contains links for Home, Call Toll Free: 1-877-434-6323, Conditions of Use, Privacy Notice, Support Center, and ©2000-2018 CE Broker. A Help button is also present in the bottom right corner.

## Courses | Course submission steps

### 1 | Requirements

Review application requirements

The screenshot displays the CE Broker Test Provider Account interface. The top navigation bar is blue with the 'cebroker' logo on the left, a notification bell with '230' on the right, and a user profile for 'Julie'. The left sidebar contains a menu with icons and labels: 'Dashboard', 'Courses', 'Boards', 'Communications' (with a red '1' badge), and 'Users'. The main content area is titled 'Courses' with a subtitle 'New course submission'. Below this is a horizontal progress bar with 11 steps: 1. Requirements (active), 2. Basic info, 3. Delivery method, 4. Advanced Delivery method, 5. Offering, 6. Subject Areas, 7. Questions, 8. Smart Questions, 9. Instructors, 10. Attachments, and 11. Review. Navigation buttons for '< Prev' and 'Next >' are on the right. The 'Requirements' step is expanded, showing the heading 'Course Application Requirements' and the text: 'This is a list of items needed for this application. Please be prepared to attach this documentation during this application.'

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CE BROKER TEST PROVIDER ACCOUNT

**Courses**  
New course submission

1 Requirements 2 Basic info 3 Delivery method 4 Advanced Delivery method 5 Offering 6 Subject Areas 7 Questions 8 Smart Questions 9 Instructors 10 Attachments 11 Review

< Prev Next >

**Course Application Requirements**

This is a list of items needed for this application. Please be prepared to attach this documentation during this application.

## Courses | Course submission steps

### 2 | Basic info

Course title, type, and description

The screenshot displays the CE Broker Test Provider Account interface. The top navigation bar is blue with the 'cebroker' logo on the left, a notification bell with '230' on the right, and a user profile for 'Julie'. Below the navigation bar, the left sidebar contains links to Dashboard, Courses, Boards, Communications (with a red '1' badge), and Users. The main content area is titled 'Courses' with the subtitle 'New course submission'. A progress bar at the top of the main content area shows 11 steps: 1 Requirements, 2 Basic info, 3 Delivery method, 4 Advanced Delivery method, 5 Offering, 6 Subject Areas, 7 Questions, 8 Smart Questions, 9 Instructors, 10 Attachments, and 11 Review. Step 2, 'Basic info', is highlighted with a green arrow pointing to it from the callout box above. Below the progress bar, the section is titled 'Course Application Requirements' and contains the text: 'This is a list of items needed for this application. Please be prepared to attach this documentation during this application.' Navigation buttons for '< Prev' and 'Next >' are located at the end of the progress bar.

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CE BROKER TEST PROVIDER ACCOUNT

**Courses**  
New course submission

1 Requirements 2 Basic info 3 Delivery method 4 Advanced Delivery method 5 Offering 6 Subject Areas 7 Questions 8 Smart Questions 9 Instructors 10 Attachments 11 Review

< Prev Next >

**Course Application Requirements**

This is a list of items needed for this application. Please be prepared to attach this documentation during this application.

## Courses | Course submission steps

### 3 | Delivery method

How course is delivered (live/anytime)

The screenshot displays the CE Broker Test Provider Account interface. The top navigation bar is blue with the 'cebroker' logo on the left and a user profile 'Julie' with a notification badge '230' on the right. Below the navigation bar, the left sidebar contains links for Dashboard, Courses, Boards, Communications (with a red badge '1'), and Users. The main content area is titled 'Courses' with a subtitle 'New course submission'. A progress bar is visible, showing 11 steps: 1 Requirements (active), 2 Basic info, 3 Delivery method, 4 Advanced Delivery method, 5 Offering, 6 Subject Areas, 7 Questions, 8 Smart Questions, 9 Instructors, 10 Attachments, and 11 Review. Navigation buttons for '< Prev' and 'Next >' are located at the end of the progress bar. Below the progress bar, the section 'Course Application Requirements' is displayed, followed by the text: 'This is a list of items needed for this application. Please be prepared to attach this documentation during this application.'

## Courses | Course submission steps

### 5 | Offering

Choose to advertise course

The screenshot displays the 'cebroker' interface for a 'CE BROKER TEST PROVIDER ACCOUNT'. The left sidebar contains navigation links: Dashboard, Courses, Boards, Communications (with a red notification badge '1'), and Users. The main content area is titled 'Courses' with the subtitle 'New course submission'. A progress bar at the top of the main area shows 11 steps: 1 Requirements (active), 2 Basic info, 3 Delivery method, 4 Advanced Delivery method, 5 Offering (highlighted by a green callout), 6 Subject Areas, 7 Questions, 8 Smart Questions, 9 Instructors, 10 Attachments, and 11 Review. Navigation buttons for '< Prev' and 'Next >' are located at the end of the progress bar. Below the progress bar, the section 'Course Application Requirements' is visible, with a note: 'This is a list of items needed for this application. Please be prepared to attach this documentation during this application.'

## Courses | Course submission steps

### 6 | Subject areas

Add number of credit hours to applicable subject area

The screenshot displays the CE Broker Test Provider Account interface. The top navigation bar is blue with the 'cebroker' logo on the left and a notification bell with '230' and a user profile 'Julie' on the right. Below the navigation bar, the left sidebar contains icons and labels for 'Dashboard', 'Courses', 'Boards', 'Communications' (with a red '1' badge), and 'Users'. The main content area is titled 'Courses' with the subtitle 'New course submission'. A horizontal progress bar shows 11 steps: 1. Requirements (active), 2. Basic info, 3. Delivery method, 4. Advanced Delivery method, 5. Offering, 6. Subject Areas, 7. Questions, 8. Smart Questions, 9. Instructors, 10. Attachments, and 11. Review. Navigation buttons for '< Prev' and 'Next >' are located at the end of the progress bar. Below the progress bar, the section is titled 'Course Application Requirements' and contains the text: 'This is a list of items needed for this application. Please be prepared to attach this documentation during this application.'

## Courses | Course submission steps

### 7 | Questions

Board specific questions

The screenshot displays the 'CE BROKER TEST PROVIDER ACCOUNT' interface. The top navigation bar is blue with the 'ce broker' logo on the left and the user name 'Julie' on the right. Below the navigation bar, the main heading is 'Courses' with the subtitle 'New course submission'. A horizontal progress bar contains 11 steps: 1 Requirements (highlighted), 2 Basic info, 3 Delivery method, 4 Advanced Delivery method, 5 Offering, 6 Subject Areas, 7 Questions (highlighted by a green callout), 8 Smart Questions, 9 Instructors, 10 Attachments, and 11 Review. Below the progress bar, the 'Course Application Requirements' section is visible, with the text: 'This is a list of items needed for this application. Please be prepared to attach this documentation during this application.' The left sidebar contains links to Dashboard, Courses, Boards, Communications (with a red notification badge), and Users.

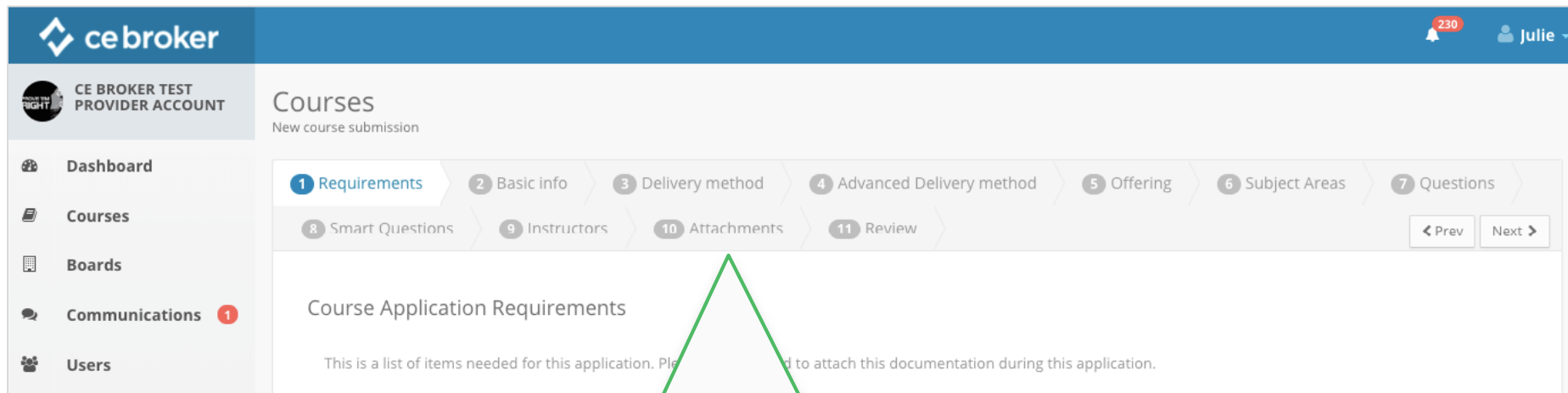
# Courses | Course submission steps

The screenshot displays the CE Broker Test Provider Account interface. The top navigation bar includes the 'cebroker' logo, a notification bell with '230' alerts, and the user name 'Julie'. The left sidebar contains navigation links: Dashboard, Courses, Boards, Communications (with a red '1' badge), and Users. The main content area is titled 'Courses' with the subtitle 'New course submission'. A progress bar at the top of the main area lists 11 steps: 1 Requirements (active), 2 Basic info, 3 Delivery method, 4 Advanced Delivery method, 5 Offering, 6 Subject Areas, 7 Questions, 8 Smart Questions, 9 Instructors, 10 Attachments, and 11 Review. Below the progress bar, the 'Course Application Requirements' section is visible, containing the text: 'This is a list of items needed for application. Please be prepared to attach this documentation during this application.'

## 9 | Instructors

Add course instructor

# Courses | Course submission steps

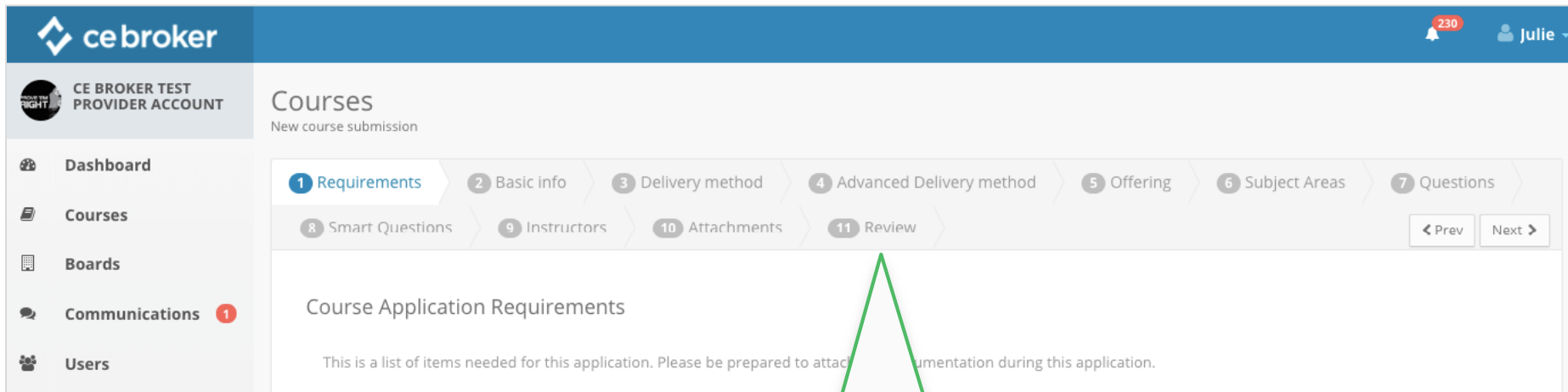


The screenshot displays the CE Broker Test Provider Account interface. The top navigation bar is blue with the 'cebroker' logo on the left, a notification bell with '230' on the right, and a user profile for 'Julie'. The left sidebar contains a menu with icons and labels: Dashboard, Courses, Boards, Communications (with a red '1' badge), and Users. The main content area is titled 'Courses' with the subtitle 'New course submission'. Below this is a horizontal progress bar with 11 steps: 1 Requirements (active), 2 Basic info, 3 Delivery method, 4 Advanced Delivery method, 5 Offering, 6 Subject Areas, 7 Questions, 8 Smart Questions, 9 Instructors, 10 Attachments, and 11 Review. Navigation buttons for '< Prev' and 'Next >' are on the right. The 'Requirements' section is expanded, showing the title 'Course Application Requirements' and a description: 'This is a list of items needed for this application. Please upload to attach this documentation during this application.'

## 10 | Attachments

Upload board required documents

# Courses | Course submission steps



The screenshot shows the CE Broker Test Provider Account interface. The top navigation bar is blue with the CE Broker logo on the left, a notification bell with '230' on the right, and a user profile for 'Julie'. Below the navigation bar, the left sidebar contains a menu with 'Dashboard', 'Courses', 'Boards', 'Communications' (with a red badge '1'), and 'Users'. The main content area is titled 'Courses' with the subtitle 'New course submission'. A horizontal progress bar displays 11 steps: 1 Requirements (active), 2 Basic info, 3 Delivery method, 4 Advanced Delivery method, 5 Offering, 6 Subject Areas, 7 Questions, 8 Smart Questions, 9 Instructors, 10 Attachments, and 11 Review. Below the progress bar, the 'Course Application Requirements' section is visible, containing the text: 'This is a list of items needed for this application. Please be prepared to attach documentation during this application.' A green callout box points to step 11.

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CE BROKER TEST PROVIDER ACCOUNT

**Courses**  
New course submission

1 Requirements 2 Basic info 3 Delivery method 4 Advanced Delivery method 5 Offering 6 Subject Areas 7 Questions 8 Smart Questions 9 Instructors 10 Attachments 11 Review

← Prev Next →

**Course Application Requirements**

This is a list of items needed for this application. Please be prepared to attach documentation during this application.

## 11 | Review

Review and submit

## Courses | Course submission steps

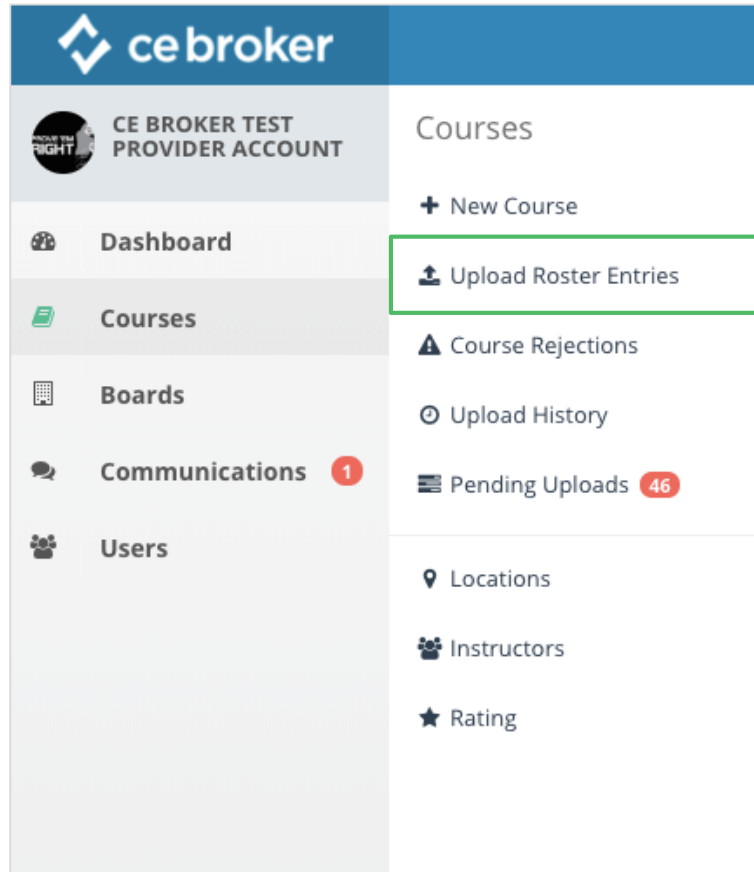
The screenshot displays the CE Broker Test Provider Account interface. The top navigation bar is blue with the 'cebroker' logo on the left, a notification bell with '230' on the right, and a user profile for 'Julie'. The left sidebar contains a menu with icons and labels: 'Dashboard', 'Courses', 'Boards', 'Communications' (with a red '1' badge), and 'Users'. The main content area is titled 'Courses' with the subtitle 'New course submission'. Below the title is a horizontal progress bar with 11 steps: 1. Requirements (active, blue), 2. Basic info, 3. Delivery method, 4. Advanced Delivery method, 5. Offering, 6. Subject Areas, 7. Questions, 8. Smart Questions, 9. Instructors, 10. Attachments, and 11. Review. At the end of the progress bar are 'Prev' and 'Next' buttons. The 'Requirements' step is expanded, showing the title 'Course Application Requirements' and the text: 'This is a list of items needed for this application. Please be prepared to attach this documentation during this application.'

### Pro tip

Providers will only see steps 7-10 if applicable

# Upload Rosters

- The Provider Suite allows providers to upload rosters in a variety of ways



# Upload rosters | Setup options

The screenshot displays the 'ce broker' interface for a 'CE BROKER TEST PROVIDER ACCOUNT'. The left sidebar contains navigation links: Dashboard, Courses, Boards, Communications (with a red notification icon), and Users. The main content area is titled 'Roster Upload File' and features three upload options, each with a 'More...' link highlighted by a green box and a green arrow pointing to it:

- Partial credit excel upload**: This file can be used when some participants receive partial credit or when all participants receive full credit.
- Full credit excel upload**: When all participants must complete the course in full to receive credit, this Easy Excel is a great upload option.
- Text file upload**: Text files (".txt" extension) is a format often used when exporting data from a registration system.

Below these options is a large dashed box with the text 'Drag and Drop file or click here'. At the bottom, there are two additional options: 'FTP (system-to-system)' and 'Web Service (system-to-system)'.

## Pro tip

Click "More" for an explanation on how to set up each file option

# Courses

- Review the performance and status of courses
- Manage course rosters
- Upload new courses for board approval


The screenshot displays the CE Broker Test Provider Account interface. The top navigation bar includes the CE Broker logo, a search bar, and a user profile for Julie. The left sidebar contains a menu with options: Dashboard, Courses (selected), Boards, Communications (1), and Users. The main content area is titled 'Courses' and lists several courses with their status, tracking number, completion count, last completion date, and expiration date. Each course entry has 'Manage Roster' and 'View Summary' buttons.


Course Name	Status	Tracking Number	Completions	Last completion date	Expire on	Actions
HIV/AIDS	Inactive	20-632135	0	None	None	<a href="#">Manage Roster</a> <a href="#">View Summary</a>
CPR for the Professional Rescuer	Active	20-632145	0	None	None	<a href="#">Manage Roster</a> <a href="#">View Summary</a>
Pediatric Emergencies	Active	20-632141	0	None	None	<a href="#">Manage Roster</a> <a href="#">View Summary</a>
EMT Refresher Training	Active	20-632139	0	None	None	<a href="#">Manage Roster</a> <a href="#">View Summary</a>
test	Pending	20-669884	0	None	None	<a href="#">View Summary</a>
CE Broker Test Course	Active	20-602159	0	None	08/31/2018	<a href="#">Manage Roster</a> <a href="#">View Summary</a>


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## Course details | Breakdown


Quick search





**CE BROKER TEST PROVIDER ACCOUNT**


 Dashboard


 Courses


 Boards


 Communications 1


 Users


 New Course


 Upload Roster Entries


 Course Rejections

 Upload History



 Pending Uploads 46

 Locations

 Instructors

 Rating

Search by course name, course tracking number or license number

<b>HIV/AIDS</b> <span>Inactive</span> 20-632135 0 Completions Last completion date: None Expire on: None	<a href="#">Manage Roster</a> <a href="#">View Summary</a>
<b>CPR for the Professional Rescuer</b> <span>Active</span> 20-632145 0 Completions Last completion date: None Expire on: None	<a href="#">Manage Roster</a> <a href="#">View Summary</a>
<b>Pediatric Emergencies</b> <span>Active</span> 20-632141 0 Completions Last completion date: None Expire on: None	<a href="#">Manage Roster</a> <a href="#">View Summary</a>
<b>EMT Refresher Training</b> <span>Active</span> 20-632139 0 Completions Last completion date: None Expire on: None	<a href="#">Manage Roster</a> <a href="#">View Summary</a>

## Course details | Breakdown

The screenshot displays the CE Broker Test Provider Account interface. The left sidebar contains navigation links: Dashboard, Courses (highlighted), Boards, Communications (with a red notification badge), and Users. The main content area is titled 'Courses' and lists several courses with their status and completion counts. A green callout box highlights the 'Completions' column, stating 'Number of reported completions'.

Course Name	Status	Tracking Number	Completions	Last completion date	Expire on
HIV/AIDS	Inactive	20-632135	0 Completions		
CPR for the Professional	Active	20-632145	0 Completions		
Pediatric Emergencies	Active	20-632141	0 Completions	None	None
EMT Refresher Training	Active	20-632139	0 Completions	None	None

**Completions**  
Number of reported completions

## Course details | Breakdown

The screenshot displays the CE Broker Test Provider Account interface. The top navigation bar includes the CE Broker logo, a notification bell with 234 alerts, and the user profile 'Julie'. The left sidebar contains navigation links: Dashboard, Courses (highlighted), Boards, Communications (1 notification), and Users. The main content area is titled 'Courses' and features a search bar and a list of courses. A green callout box labeled 'Course status' points to the 'Active' status of the 'CPR for the Pro' course.

Course Name	Status	Tracking Number	Completions	Last completion date	Expire on	Actions
HIV/AIDS	Inactive	20-632135	0 Completions	None	None	<a href="#">Manage Roster</a> <a href="#">View Summary</a>
CPR for the Pro	Active	20-632141	0 Completions	None	None	<a href="#">Manage Roster</a> <a href="#">View Summary</a>
Pediatric Emergency	Active	20-632141	0 Completions	None	None	<a href="#">Manage Roster</a> <a href="#">View Summary</a>
EMT Refresher Training	Active	20-632139	0 Completions	None	None	<a href="#">Manage Roster</a> <a href="#">View Summary</a>

## Course details | Breakdown

The screenshot displays the CE Broker Test Provider Account interface. The left sidebar contains navigation links: Dashboard, Courses (highlighted), Boards, Communications (with a red notification badge), and Users. The main content area is titled 'Courses' and includes a search bar and a list of courses. A callout box points to the '20-632145' tracking number for the 'CPR for the Professional' course.

**CE Broker Test Provider Account**

**Courses**

- + New Course
- Upload Roster Entries
- Course Rejections
- Upload History
- Pending Uploads **46**
- Locations
- Instructors
- Rating

Search by course name, course tracking number or license number

Course Name	Status	Tracking Number	Completions	Last completion date	Expire on	Actions
HIV/AIDS	Inactive	20-632135	0 Completions	None	None	Manage Roster, View Summary
CPR for the Professional	Active	20-632145	0 Completions	None	None	Manage Roster, View Summary
Pediatric Emergencies	Active	20-632141	0 Completions	None	None	Manage Roster, View Summary
EMT Refresher Training	Active	20-632139	0 Completions	None	None	Manage Roster, View Summary

**20- Course tracking number**  
Identifying course number

## Course details | Breakdown

The screenshot displays the CE Broker Test Provider Account interface. The left sidebar contains navigation links: Dashboard, Courses (highlighted), Boards, Communications (with a red notification badge), and Users. The main content area is titled 'Courses' and lists several course management options: New Course, Upload Roster Entries, Course Rejections, Upload History, and Pending Uploads (with a red notification badge). Below these are links for Locations, Instructors, and Rating. The course list shows three entries: 'HIV', 'Pediatric Emergencies', and 'EMT Refresher Training'. Each entry is marked as 'Active' and has '0 Completions'. A green callout box with a pointer highlights the 'Manage Roster' and 'View Summary' buttons for the 'Pediatric Emergencies' course.

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CE BROKER TEST PROVIDER ACCOUNT

Dashboard

Courses

Boards

Communications 1

Users

Courses

- + New Course
- Upload Roster Entries
- Course Rejections
- Upload History
- Pending Uploads 46
- Locations
- Instructors
- Rating

Search

Filters

**Manage roster**  
View/edit course completions

Manage Roster

View Summary

Manage Roster

View Summary

Manage Roster

View Summary

Manage Roster

View Summary

Course Name	Status	Course ID	Completions	Last completion date	Expire on	Actions
HIV	Active	20-632145	0 Completions	None	None	Manage Roster View Summary
Pediatric Emergencies	Active	20-632141	0 Completions	None	None	Manage Roster View Summary
EMT Refresher Training	Active	20-632139	0 Completions	None	None	Manage Roster View Summary

## Course details | Breakdown

The screenshot displays the CE Broker Test Provider Account interface. The top navigation bar includes the CE Broker logo, a notification bell with 234 alerts, and the user name 'Julie'. The left sidebar contains navigation links: Dashboard, Courses (highlighted), Boards, Communications (with 1 notification), and Users. The main content area is titled 'Courses' and features a search bar and a list of courses. A green callout box highlights the 'View summary' link for the 'HIV/AIDS' course.

**CE BROKER TEST PROVIDER ACCOUNT**

**Courses**

- + New Course
- Upload Roster Entries
- Course Rejections
- Upload History
- Pending Uploads **46**
- Locations
- Instructors
- Rating

Search by course name, course tracking number or license number

Course Name	Status	Tracking Number	Completions	Last completion date	Expire on	Actions
HIV/AIDS	Inactive	20-632135	0 Completions			<a href="#">Manage Roster</a> <a href="#">View Summary</a>
CPR for the Profes	Active	20-632145	0 Completions			<a href="#">Manage Roster</a> <a href="#">View Summary</a>
Pediatric Emergencies	Active	20-632141	0 Completions			<a href="#">Manage Roster</a> <a href="#">View Summary</a>
EMT Refresher Training	Active	20-632139	0 Completions			<a href="#">Manage Roster</a> <a href="#">View Summary</a>

**View summary**  
View/edit course info

# Boards

- View the status of all your board approvals, renew applications, and pay renewal fees all in one place.

The screenshot displays the CE Broker Test Provider Account interface. The left sidebar contains navigation links: Dashboard, Courses, Boards (highlighted), Communications (with a red notification badge), and Users. The main content area is titled 'Boards' and includes a search bar, status and state filters, and a search button. Below these filters is a link to 'View Board/Council History'. The main table lists five boards: Florida Board Of Psychology, Florida Board Of Acupuncture, Florida Board Of Chiropractic Medicine, Florida Board Of Massage Therapy, and Florida Board Of Nursing - Certified Nursing Assistants. Each row shows the board name, approval status (Active or In progress), the approving entity, the approval period, the renewal fee, and action buttons (Continue, Delete, Renew Application, Summary, Board-specific FAQs). The bottom of the interface shows a footer with navigation links and a copyright notice.

Board Name	Status	Approved By	Approval Period	Renewal Fee	Actions
Florida Board Of Psychology	In progress				Continue, Delete, Board-specific FAQs
Florida Board Of Acupuncture	Active	Board Approved by CE Broker Help Desk on 11/09/2015	03/01/2014 - 02/29/2020	\$100	Renew Application, Summary, Board-specific FAQs
Florida Board Of Chiropractic Medicine	Active	Board Approved by CE Broker Help Desk on 06/26/2015	04/01/2014 - 03/31/2020	\$250	Renew Application, Summary, Board-specific FAQs
Florida Board Of Massage Therapy	Active	Board Approved by JULIE STOSHAK on 10/15/2015	09/01/2015 - 08/31/2023	\$50	Renew Application, Summary, Board-specific FAQs
Florida Board Of Nursing - Certified Nursing Assistants	Active	Board Approved by CE Broker Help Desk on 06/26/2015		None	Summary

Showing 1 - 15 of 32 entries

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## Board Details | Breakdown

The screenshot displays the CE Broker Test Provider Account interface. The left sidebar contains navigation links: Dashboard, Courses, Boards, Communications (with a red notification badge), and Users. The main content area is titled 'Boards' and includes filters for Status (All) and State (Florida), along with a Search button and a link to 'View Board/Council History'. The main table lists four boards: Florida Board Of Psychology (In progress), Florida Board Of Acupuncture (Active, Board Approved), Florida Board Of Chiropractic Medicine (Active, Board Approved), and Florida Board Of Massage Therapy (Active, Board Approved). Each board entry shows the application requirements, approval period, and renewal fee. A callout box with a green border points to the 'Continue' button and the text 'Proceed with board applications already in progress'.

Board Name	Status	Board Approved	Application Requirements	Approval Period	Renewal Fee	Actions
Florida Board Of Psychology	In progress					Continue, Delete, Board-specific FAQs
Florida Board Of Acupuncture	Active	Board Approved	by CE Broker Help Desk on 11/09/2015			Renew Application, Summary, Board-specific FAQs
Florida Board Of Chiropractic Medicine	Active	Board Approved	by CE Broker Help Desk on 06/26/2015	Approval Period: 04/01/2014 - 03/31/2020	Renewal fee: \$250	Renew Application, Summary, Board-specific FAQs
Florida Board Of Massage Therapy	Active	Board Approved	by JULIE STOSHAK on 10/15/2015	Approval Period: 09/01/2015 - 08/31/2023	Renewal fee: \$50	Renew Application, Summary, Board-specific FAQs

## Board Details | Breakdown

The screenshot displays the CEBroker CE Broker Test Provider Account interface. The left sidebar contains navigation links: Dashboard, Courses, Boards, Communications (with a red notification badge), and Users. The main content area shows the 'Boards' section with filters for Status (All) and State (Florida), and a Search button. A search bar at the top right of the main area is labeled 'Search by board name'. The search results list several boards, with the first one being the 'Florida Board Of Psychology'. A green callout box highlights the 'Summary' section of the first board entry, which includes the following information:

- Summary**
- View provider approval type, effective date of approval, expiration date, fee amount, and payment details

The interface also shows a 'Continue' button, a 'Delete' button, and a 'Board-specific FAQs' link for each board entry. The 'Summary' section is highlighted with a green border and a green arrow pointing to the 'Summary' button.

# Communications

- Manage application notifications between system users, instructors, and boards.

The screenshot shows the 'CE Broker Test Provider Account' interface. The left sidebar contains navigation links: Dashboard, Courses, Boards, Communications (highlighted with a red notification badge), and Users. The main content area is titled 'Communications' and features a search bar and a filter menu with options: Provider, Courses (with a red notification badge), Instructor, and Closed (selected). The communication list displays several entries with user avatars, subject lines, snippets, and dates.

Provider	Subject	Snippet	Date
	Course: test for Florida Board of Opticianry (1)	THIS IS ANOTHER TEST REQUEST.	12/18/2017
	Application to Florida Board of Opticianry (1)	TEST REQUEST. Test Request. mjc 12/18/17	12/18/2017
	Course: CE Broker Optometry Test Course for Florida Board of Optometry (2)		03/10/2016
	Course: CE Broker Optometry test for Florida Board of Optometry (3)	Can I withdraw	04/05/2016
	Application to District of Columbia Board of Nursing (1)	I AM A LITTLE CONCERNED YOUR CONTINUING EDUCATION IS PRIMARIL	02/24/2016
	Instructor application to: CE Broker Test Course #5 (2)	Response #1	10/19/2015
	Course: CE BROKER TEST CHIROPRACTIC COURSE for Florida Board of Chiropractic		07/14/2015

At the bottom of the page, there is a footer with links: Home | Call Toll Free: 1-877-434-6323 | Conditions of Use | Privacy Notice | Support Center | ©2000-2018 CE Broker. A 'Help' button is also visible in the bottom right corner.

# Communications Details | Breakdown

The screenshot shows the CE Broker Test Provider Account interface. The left sidebar contains navigation links: Dashboard, Courses, Boards, Communications (highlighted with a red badge), and Users. The main content area displays a list of communications. A green callout box points to the 'Provider' filter option in the sidebar and contains the text 'Provider For board applications'.

Communication	Date
of Opticianry (1) THIS IS ANOTHER TEST REQUEST. Test request.	12/18/2017
f Opticianry (1) TEST REQUEST. Test Request. mjc	12/18/2017
Test Course for Florida Board of Optometry (2) test attachment	03/10/2016
test for Florida Board of Optometry (3) Can I withdraw this test - Keri M.	04/05/2016
Application to District of Columbia Board of Nursing (1) I AM A LITTLE CONCERNED ABOUT THIS OPTION: IN-HOUSE CHECK IF YOUR CONTINUING EDUCATION IS PRIMARIL	02/24/2016
Instructor application to: CE Broker Test Course #5 (2) Response #1	10/19/2015
Course: CE BROKER TEST CHIROPRACTIC COURSE for Florida Board of Chiropractic Medicine (4) First Response	07/14/2015

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# Communications Details | Breakdown

The screenshot shows the CE Broker Test Provider Account interface. The left sidebar contains navigation links: Dashboard, Courses, Boards, Communications (highlighted with a red notification badge), and Users. The main content area is titled 'Communications' and features a search bar and filter tabs: Provider, Courses, Instructor, and Closed. A green callout box with the text 'Courses For course applications' points to the 'Courses' filter tab. The main area displays a list of communications with columns for subject, content, and date.

Subject	Content	Date
of Opticianry (1)	THIS IS ANOTHER TEST REQUEST. Test request.	12/18/2017
f Opticianry (1)	TEST REQUEST. Test Request. mjc	12/18/2017
Test Course for Florida Board of Optometry (2)	test attachment	03/10/2016
test for Florida Board of Optometry (3)	Can I withdraw this test - Keri M.	04/05/2016
mbia Board of Nursing (1)	I AM A LITTLE CONCERNED ABOUT THIS OPTION: IN-HOUSE CHECK IF	02/24/2016
YOUR CONTINUING EDUCATION IS PRIMARIL		
Instructor application to: CE Broker Test Course #5 (2)	Response #1	10/19/2015
Course: CE BROKER TEST CHIROPRACTIC COURSE for Florida Board of Chiropractic Medicine (4)	First Response	07/14/2015

At the bottom of the page, there is a footer with links: Home, Call Toll Free: 1-877-434-6323, Conditions of Use, Privacy Notice, Support Center, and a copyright notice for 2000-2018 CE Broker. A 'Help' button is also present in the bottom right corner.

# Communications Details | Breakdown

The screenshot displays the 'CE Broker Test Provider Account' interface. The left sidebar contains navigation links: Dashboard, Courses, Boards, Communications (highlighted with a red notification badge), and Users. The main content area is titled 'Communications' and features a search bar and a filter menu. The filter menu includes 'Provider', 'Courses', 'Instructor', and 'Closed'. A green callout box points to the 'Instructor' filter with the text 'Instructor For newly added instructors'. The main area shows a list of communication items with columns for subject, content, and date.

Subject	Content	Date
Course: test for Florida Board of Opticianry (1)	THIS IS ANOTHER TEST REQUEST. Test request.	12/18/17
	TEST REQUEST. Test Request. mjc	12/18/17
Florida Board of Optometry (2)	test attachment	03/10/2016
Board of Optometry (3)	Can I withdraw this test - Keri M.	04/05/2016
Nursing (1)	I AM A LITTLE CONCERNED ABOUT THIS OPTION: IN-HOUSE CHECK IF	02/24/2016
Instructor application to: CE Broker Test Course #5 (2)	Response #1	10/19/2015
Course: CE BROKER TEST CHIROPRACTIC COURSE for Florida Board of Chiropractic Medicine (4)	First Response	07/14/2015

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# Communications Details | Breakdown

The screenshot displays the 'CE Broker Test Provider Account' interface. The left sidebar contains navigation links: Dashboard, Courses, Boards, Communications (highlighted with a red notification badge), and Users. The main content area is titled 'Communications' and features a search bar and a list of communication items. A green callout box points to the 'Closed' filter option in the left sidebar, containing the text: 'Closed All resolved communications'. The communication list includes items such as 'Course: test for Florida Board of Opticianry (1)', 'Florida Board of Optometry (2)', 'Florida Board of Optometry (3)', 'Nursing (1)', 'e #5 (2)', and 'Course: CE BROKER TEST CHIROPRACTIC COURSE for Florida Board of Chiropractic Medicine (4)'. The footer contains links for Home, Call Toll Free, Conditions of Use, Privacy Notice, Support Center, and a copyright notice for 2000-2018 CE Broker.

**CE Broker Test Provider Account**

**Communications**

Search

**Course: test for Florida Board of Opticianry (1)** THIS IS ANOTHER TEST REQUEST. Test request. 12/18/17 12/18/2017

TEST REQUEST. Test Request. mjc 12/18/17 12/18/2017

**Florida Board of Optometry (2)** test attachment 03/10/2016

**Florida Board of Optometry (3)** Can I withdraw this test - Keri M. 04/05/2016

**Nursing (1)** I AM A LITTLE CONCERNED ABOUT THIS OPTION: IN-HOUSE CHECK IF 02/24/2016

**e #5 (2)** Response #1 10/19/2015

**Course: CE BROKER TEST CHIROPRACTIC COURSE for Florida Board of Chiropractic Medicine (4)** First Response 07/14/2015

**Closed** All resolved communications

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# Users

- Manage all users and their access levels

**cebroker** 230 Julie


**CE BROKER TEST PROVIDER ACCOUNT**



**User Management**  
29 Active, 0 Inactive


[+ Create](#)  [Go!](#)


Name	Username	Email	Access
Casey White	DOCEXAMPLE	<a href="mailto:null@null.com">null@null.com</a>	Normal <a href="#">✕ Inactivate</a>
Casey White	CWHITE9875	<a href="mailto:null@null.com">null@null.com</a>	Normal <a href="#">✕ Inactivate</a>
Casey White-Walker	CASWALK123	<a href="mailto:cwalker@cebroker.com">cwalker@cebroker.com</a>	Normal <a href="#">✕ Inactivate</a>
Casey Walker-White	CASEY1234	<a href="mailto:cwalker@cebroker.com">cwalker@cebroker.com</a>	Normal <a href="#">✕ Inactivate</a>
Casey Walker	CASEYWALKER%	<a href="mailto:casey@cebroker.com">casey@cebroker.com</a>	Normal <a href="#">✕ Inactivate</a>
Casey White	CASEYWHITE!	<a href="mailto:casey@cebroker.com">casey@cebroker.com</a>	Normal <a href="#">✕ Inactivate</a>


# Users Details | Breakdown





 230  Julie ▾


 CE BROKER TEST PROVIDER ACCOUNT

 Dashboard

 Courses



 Boards


 Communications 1







 Users

## User Management


29 Active, 0 Inactive



 





Name		mail	Access
Casey White		null@null.com	Normal ▾ 
Casey White	CWHITE9875	null@null.com	Normal ▾ 
Casey White-Walker	CASWALK123	cwalker@cebroker.com	Normal ▾ 
Casey Walker-White	CASEY1234	cwalker@cebroker.com	Normal ▾ 
Casey Walker	CASEYJWALKER%	casey@cebroker.com	Normal ▾ 
Casey White	CASEYJWHITE!	casey@cebroker.com	Normal ▾ 


# Users Details | Breakdown





 230  Julie ▾


 CE BROKER TEST PROVIDER ACCOUNT

 Dashboard

 Courses



 Boards

 Communications 1

 Users







## User Management

29 Active, 0 Inactive


 



Access dropdown


Edit a user's access


Name	Username	Email	Access
Casey White	DOCEXAMPLE	<a href="mailto:null@null.com">null@null.com</a>	Normal ▾ 
Casey White	CWHITE9875	<a href="mailto:null@null.com">null@null.com</a>	Normal ▾ 
Casey White-Walker	CASWALK123	<a href="mailto:cwalker@cebroker.com">cwalker@cebroker.com</a>	Normal ▾ 
Casey Walker-White	CASEY1234	<a href="mailto:cwalker@cebroker.com">cwalker@cebroker.com</a>	Normal ▾ 
Casey Walker	CASEYJWALKER%	<a href="mailto:casey@cebroker.com">casey@cebroker.com</a>	Normal ▾ 
Casey White	CASEYJWHITE!	<a href="mailto:casey@cebroker.com">casey@cebroker.com</a>	Normal ▾ 


# Users Details | Breakdown





 230  Julie ▾


 CE BROKER TEST PROVIDER ACCOUNT

 Dashboard

 Courses



 Boards

 Communications 1







 Users

## User Management

29 Active, 0 Inactive

  + Create

Search

Name	Username	Email	Access
Casey White	DOCEXAMPLE	<a href="mailto:null@null.com">null@null.com</a>	Normal ▾  Inactivate
Casey White	CWHITE9875	<a href="mailto:null@null.com">null@null.com</a>	Normal ▾  Inactivate
Casey White-Walker	CASWALK123	<a href="mailto:cwalker@cebroker.com">cwalker@cebroker.com</a>	Normal ▾  Inactivate
Casey Walker-White	CASEY1234	<a href="mailto:cwalker@cebroker.com">cwalker@cebroker.com</a>	Normal ▾  Inactivate
Casey Walker	CASEYJWALKER%	<a href="mailto:casey@cebroker.com">casey@cebroker.com</a>	Normal ▾  Inactivate
Casey White	CASEYJWHITE!	<a href="mailto:casey@cebroker.com">casey@cebroker.com</a>	Normal ▾  Inactivate

### Status

Edit a user's status

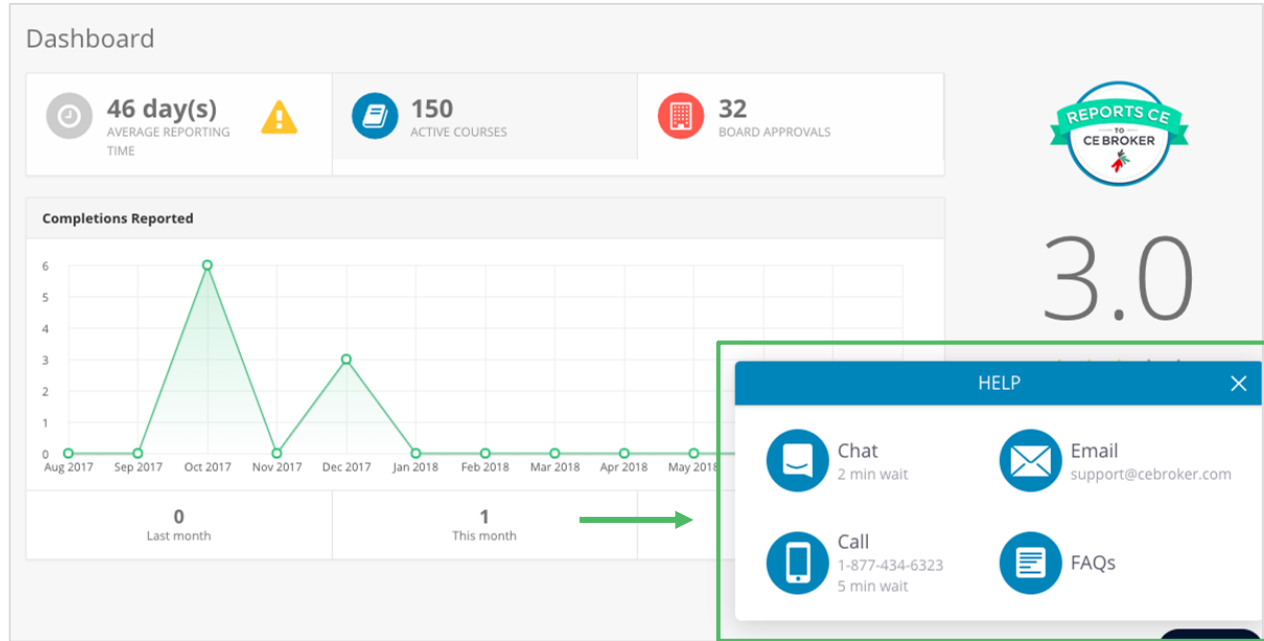
# Need Help?

- Call, email, or chat with us online!

Our CE Experts are available Mon - Fri, 8am - 8pm EST.

For quick answers to the most common questions click FAQs or visit:

<https://help.cebroker.com/for-providers>



## Questions?

Visit:

<https://help.cebroker.com/for-providers>





Thank you